



Privacy Statement on Processing of Personal Data

Last Updated: 31 January 2024 by Emilia Carson

This is a combined file description and privacy statement made in compliance with the Personal Data Act (523/1999), Sections 10 and 24, and the European Union (EU)'s General Data Protection Regulation (GDPR).

Data controller

Organization of International Social Scientists (CISSI)

Mannerheimintie 5 A, 00100 Helsinki

Contact person in charge of the filing system

Secretary: Emilia Carson

shannon.carson@helsinki.fi

Name of the filing system

The Organization of International Social Scientists' list of members

Purpose of Data Processing

The purpose of the processing of personal data is to maintain the membership register and to maintain the contact details of members of the association as required by Section 11 of the Association Act (503/1989).

Legal Basis for Processing

The legal basis in compliance with the EU's GDPR for the processing of personal data is the legitimate interest of the data controller.

Categories of Personal Data

The following data is stored in the filing system:

- o Name
- o Faculty
- o Study program (from 2024 onwards)
- o Student number
- o Email address

Data on persons who are not members of the organization is not stored in the filing system.

Retention Period

Data concerning individuals will be retained for the duration of their membership. Upon the conclusion of one's membership, we will promptly delete your information, unless otherwise required by law or necessary for legitimate organizational purposes.

Regular data sources

Data stored in the filing system are collected through an online form from persons who would like to join the organization and members who have already joined it.

Data disclosure and data transfer outside the EU or the EEA

Personal data may be disclosed to the Student Union of the University of Helsinki to conduct measures related to membership in the organization. The data is not transferred to any other third party.

The organization may also use other service providers in the processing of personal data, and such service providers may be located outside the EU or the European Economic Area (EEA). The transfer of personal data outside the EU or the EEA is always performed according to the following lawful bases:

- The European Commission has decided that an adequate level of data protection has been ensured in the country receiving the data; or
- The data subject has given their explicit consent for the transfer of their personal data, or other lawful basis exists for the transfer of the personal data.

No more access is given to the personal data than is necessary. The transfer of personal data outside the EU or the EEA is always based on current legislation on the processing of personal data, and always complies with the legislation in question.

Principles of protecting the filing system

The data is only stored in electronic form in secure third-party online servers that comply with EU's data protection legislation. The data controller ensures that only relevant persons with valid reasons have access to the filing systems.

Right of inspection and right to request rectification

Anyone has a right to inspect and rectify their personal data collected and stored by the organization. Only if necessary will identification of the individual be requested. All requests should be processed within a month of receiving the initial request. Requests to inspect or rectify the data must be made in a written form and sent to the data controller.