**MENTORING AGREEMENT**

1. Mentoring objectives
2. Topics and themes, including what will not be covered
3. Confidentiality: What can and cannot be discussed with others
4. Duration: The beginning and end of the mentoring process

5. Time and place for meetings and practices for rescheduling or cancelling meetings

(the recommended meeting schedule is roughly once a month)

1. Communication during mentoring, including channels and means
2. Preparing for meetings (Responsibilities: What is expected of the actor and mentor)

8. What happens if either party wants to terminate the mentoring mid-process.

Time and place

Signatures