

**MINUTES of the Orbis Spring General Meeting**  
**International Students of**  
**the Faculty of Arts and the Faculty of Theology**

- Time and location: Thursday 11/03/2021, online on Zoom, 18:00-19:30
- Attending: 7 board members
- Participants:
  - Joonas Åkerblom
  - Julie Ricarova
  - Akseli Taimi
  - Camilla Ojala
  - Leah Martin
  - Laurel Wheeler
  - Emilia Hietavirta
  - Emma Nikkila
  - Bella Felix
  - Ekaterina Nekhay
  - Yi Yin
  
- Head of the Meeting: Joonas Åkerblom
- Secretary of the meeting: Julie Ricarova

**AGENDA**

1. Opening of the Meeting
  2. Establishing Legality and Quorum
  3. Electing the Scrutinizers of the Minutes and Tellers for the Meeting
  4. Approval of the Agenda
  5. Deciding the Membership Fee
  6. Approving the Final Audit report
  7. Approving the Plan of Action and Budget for 2021
  8. Approving the Financial statement 2020
  9. Approving the Annual Report of 2020
  10. Granting Freedom of Responsibility to the Board
  11. Comments, Announcements and Other Business
  12. Closing of the Meeting
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### 1. Opening of the meeting

The meeting was opened at 18:02

### 2. Establishing Legality and Quorum

The meeting was declared legal and has a quorum.

### 3. Electing the Scrutinizers of the Minutes and Tellers for the Meeting

The scrutinizers of the Minutes and tellers of the meeting will be Leah Martin and Akseli Taimi. We are also selecting the chair - Joonas Åkerblom, and the secretary - Julie Ricarova, of the meeting.

### 4. Approval of the Agenda

We will add *Discussion about bank details* as number 5. to the agenda.  
We approved the changes and the new agenda.

### 5. Bank details

We have to decide and agree about a few things about our bank account and vote on them.

(a) Do we agree to open a bank account in Nordea?

We are voting on that. We agreed on that with 9 votes in favor.

(b) Do we agree to authorise Emma Nikkila to use the bank account?

We are voting on that. We approved of that with 7 votes in favor.

(c) Do we agree to authorise Emma Nikkila and Joonas Åkerblom to sign an online banking account agreement?

We are voting on that. We approved of that with 7 votes in favor of that. Emma Nikkila and Joonas Åkerblom are authorised.

(d) Do we agree on giving Emma Nikkila the permission to use an online banking service?

We are voting on that. We approved of that with 7 votes in favor of that.

(e) Do we agree to authorise Emma Nikkila to have a pin and use it for paying and withdrawing money from our Orbis account?

We are voting on that. We approved of that with 7 votes in favor.

(f) Do we agree that Emma Nikkila can provide necessary information about our organisation to the bank?

We are voting on that. We approved of that with 7 votes in favor.

## 6. Deciding the Membership Fee

Previously the membership fee was mainly to finance all the events. We should not raise it, our eventual goal is to lower it to 0. Currently, it's our main source of income. For this year 5 euro is fine and it should stay a lifetime membership fee as it is now. Leah suggests that maybe if we lower it we will get more members and therefore get a bigger grant from HYY.

We are voting on keeping the membership fee at 5 euro for a lifetime membership. We approved of that with 11 votes in favor.

## 7. Approving the Final Audit report

Camilia Ojala and Yi Yin found that everything is in order, they only mentioned a few remarks in the third paragraph. Everything is in order and they recommended the whole board free of responsibility.

We are voting on changes that were made on January 21. and approving the Final Audit report. We approved of it with 11 votes in favor.

## 8. Approving the Plan of Action and Budget for 2021

We are voting on approving the Plan of Action for 2021. We approved of that with 10 votes in favor.

We have 350 euro in our account, Emma estimated that we could get 200 euro from HYY and 60 euro from membership fees. We would get maybe about 50 euro from selling patches. We have to pay for the bank - it's 3 euro per month and in Nordea it will be 10 euro per month. Patent office fee was 20 euro this year. We paid 100 euro for patches. Emma estimated we will need 100 euro for events, however this year it might be different due to the pandemic. By the end of the year we should have 160 euro on our bank account.

We are voting on approving the Orbis Budget Plan for 2021. We approved of that with 10 votes in favor.

## 9. Approving the Financial statement 2020

In the last year, we got a 185 euro grant from HYY, 50 euro from membership fees and 875 euro from overalls. We spent 36 euro for a bank account, 760 euro for overalls and one returning overall. TYT present was 10 euro and 5,18 euro was on candy for the welcome fair.

We are voting on approving the Financial Statement 2020. We approved of that with 10 votes in favor.

## 10. Approving the Annual Report of 2020

It summarises the board of 2020, aims of 2020 (e.g. affiliation with Humanisticum, ordering overalls). We had some events before the pandemic. Some of the numbers of people

attending some of the events in 2020 did not match so we changed them and eliminated the Laskiainen event due to poor attendance. We are voting on approving the changes in the number of people going to Porvoo trip, SUB picnic and Halloween movie night.

We approved of that with 10 votes in favor.

We are voting on approving the Annual Report of 2020. We approved of that with 10 votes in favor.

#### 11. Granting Freedom of Responsibility to the Board of 2020

We are voting on granting freedom of responsibility to the 2020 board. We approved of that with 10 votes in favor.

#### 12. Comments, Announcements and Other Business

Joonas - lock and closets will be done next week and we'll have the overall in a few weeks. Then we will decide on how to distribute them.

Emma just reminds to send financial documents in PDF as they are in excel and can get mixed up. We will need to find someone new for becoming a treasurer for the next year, so we can start thinking about it.

#### 13. Closing of the Meeting

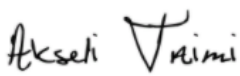
The meeting was closed at 19:13.

Chair of the meeting \_\_\_\_\_ / Joonas Åkerblom

Secretary of the meeting \_\_\_\_\_ / Julie Ricarova

Minute checkers of the meeting

\_\_\_\_\_  \_\_\_\_\_ / Leah Martin

\_\_\_\_\_  \_\_\_\_\_ / Akseli Taimi