

# MINUTES of the Board Meeting of Orbis – International Students of the Faculty of Arts and the Faculty of Theology

- Time and location: Thursday 14/01/2021, online on Zoom, 18:00-20:00
- Attending: 11 board members,
- Head of the Meeting: Joonas Åkerblom
- Secretary of the meeting: Julie Ricarova

## Agenda

1. Opening of the Meeting
2. Establishing Legality and Quorum
3. Electing the Scrutinizers of the Minutes
4. Approval of the Agenda
5. Appointing officials of Orbis
6. Passes and Naming the Keyholders
7. Plans of Action
8. Discussing Future Events
9. Comments, Announcements and Other Business
10. Closing of the Meeting

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### 1. Opening the meeting

The meeting started at 18:05

### 2. Establishing Legality and Quorum

### 3. Electing the Scrutinizers of the Minutes

Bella Felix and Emma Nikkilä.

### 4. Approval of the Agenda

We agreed to add the appointment of officials of Orbis into the agenda.

### 5. Appointing officials of Orbis

Appointing *officials* of Orbis (they are members of the board, but have no voting rights), they will be in the chat and we can ask them for help. This way it will be more official. There will

be a limit of 3 or 4. Decisions on who will be an official will be done in normal meetings. We will appoint more of them later if we want. We will announce it (so people can apply) and discuss it in the next meeting. Everyone has approved of this.

Will those officials have a time framework (how long will they be part of Orbis)? → all agreed that one semester would be nice.

Appointing Ekaterina as an official of Orbis, secret voting, everyone voted yes. Ekaterina has been approved.

Appointing Sara Hietala as an official of Orbis, everyone voted yes, one blank vote. Sara has been approved.

#### 6. Passes and Naming the Keyholders

Keys and passes to the student house want to have Emilia Kristiina Hietavirta, Eveline Bernadette Marie-Thérèse Vandewalle, Leah Martin, Joonas Artturi Åkerblom, Valentine Morgane Madeline Hergueta, Ann Kristin Dänner.

#### 7. Plans of Action

Everyone could say a few sentences about their own personal plans of actions in their position, personal ideas for the upcoming year. We can send them to Joonas, ideally by the end of the month (January 2021). Our plan of action can be found on Orbis blog.

#### 8. Discussing Future Events

Joonas has one idea for international students, Bella suggests some online welcome event for exchange students coming to Helsinki in January. We need to come up with some online events, some hangouts. Offer something so people can connect even though everything is online for now. Also so people know we are active and get them interested in Orbis. We will follow regulations and see how the situation is developing.

Leah suggests sledding day, once it will be allowed to meet outside.

Emilia suggests we should have some brainstorming about upcoming events ideas, as we don't have so many specific ideas at this point.

We could start doing regular events.

After regulations (in the future): We could have sistsit (max twice a semester). We will see in the next meeting.

#### 9. Comments, Announcements and Other Business

Bank account - we don't have Orbis bank account, we are using Camila's bank account. It is complicated to get a bank account for Orbis as the conditions for getting one are very strict. However, Emma is trying to figure that out with Nordea. HYY might help in case we are not successful with Nordea. Other organisations have struggles with this as well.

We need a bank account before next October at least.

Emma can answer questions concerning the bank account.

We should change signature holders quite soon.

We should do a meeting room for the next meeting as we had some unexpected visitors today.

Valentine asked about mascot - we could vote on it - maybe on social media?

Patch ordering - something to include into the future agenda - how much can we spend on patches, what images do we want, we should discuss it. We would also need someone to design it if we want some special ones. Leah can ask someone who could work on that and will let us know.

Overalls - we have one extra (size M), we have one request from Facebook, exchange students might be interested as well. Joonas will ask about the cost.

We need to advertise them as well. Joonas and Bella are in touch with exchange students so they will promote overalls there.

Google Drive and Facebook - everyone will have access to both.

Blog - Ann and Eveline have access to it.

Email - Julie, Bella and Akseli have access.

Orbis website - someone should check if everything is updated (like contact info etc). Social media managers could discuss what to do about our website and see if they have any ideas.

Pictures of all members of the board - send those to Ann on email or WhatsApp by the end of the month (January 2021) so we have pictures on the website.

Events and plan of actions - we will get back to it when we have some more ideas.

Deadlines - we should make a list of all the deadlines we need to follow concerning bureaucracy of Orbis. We will make a special shared doc on drive with all deadlines. February deadline for some paper work - not before the next meeting.

Orbis agenda through Microsoft Office so Orbis gets notifications about events and stuff. Bella will take a look at it.

## 10. Closing of the Meeting

The meeting was closed at: 19:15

Chair of the meeting \_\_\_\_\_ / Joonas Åkerblom  
Secretary of the meeting \_\_\_\_\_ / Julie Ricarova

Minute checkers of the meeting

\_\_\_\_\_ / Bella Felix  
and

\_\_\_\_\_ / Emma Nikkilä